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МІНІСТЕРСТВО  
ОСВІТИ І НАУКИ  
УКРАЇНИ

Minutes of the Meeting of the Ukrainian Team within  
Erasmus+ “Promotion internationalization of research through establishment of Cycle 3  
QA System in line with the European Agenda” (C3QA)

13<sup>th</sup> June, 2018, Ukraine, Kyiv

**Present:**

#	Name, title	Institution
1	Arayik Navoyan, C3QA project coordinator	“French University in Armenia” Foundation, C3QA project
2	Anzhelika Gerasymenko, professor, C3QA project country coordinator in Ukraine	Kyiv National University of Trade and Economics
3	Nataliia Prytul'ska, vice-rector, C3QA project performer	
4	Svitlana Melnychenko, vice-rector, C3QA project performer	
5	Olena Ivanova, associate professor, C3QA project performer	
6	Tetiana Bozhko, head of curriculum and instruction department, C3QA project performer	
7	Andriy Shevtsov, head of the department for attestation of highly qualified personnel and licensing, C3QA project performer	Ministry of Education and Science of Ukraine
8	Svitlana Kryshtof, deputy of the head of the department for attestation of highly qualified personnel and licensing, C3QA project performer	
9	Serhii Shkabko, senior executive officer of the department of international cooperation and European Integration, C3QA project performer	
10	Iryna Zolotaryova, professor, C3QA project performer	Simon Kuznets Kharkiv National University of Economics
11	Svitlana Shytikova, head of National Erasmus+ Office in Ukraine	National ERASMUS+ Office in Ukraine

The Meeting of the Ukrainian Team within Erasmus+ “Promotion internationalization of research through establishment of Cycle 3 QA System in line with the European Agenda” (C3QA) took place on June 13, 2018, in Kyiv National University of Trade and Economics (Ukraine).

Mr. Navoyan, the C3QA project coordinator presented the outline of the Meeting topics of discussion to be addressed (cf. attached power point presentation):

- Remaining main activities in 2018;
- Timeline of 2019 activities;
- Project communication;
- Challenges to Cycle 3 programs pilot accreditation in Ukraine under no full-functioning National Agency for Quality Assurance in Higher Education (hereinafter – NAQAHE).

Mr. Shevtsov outlined the main problems with project implementation by Ukrainian team, which caused by no functionality of Ukrainian National Agency for Quality Assurance in Higher Education and the lack of power of officials of Ministry of Education and Science of Ukraine to develop criteria and procedures of external quality assurance. Also the internal Ministry problems with staff costs refunding was disclosed.

Mr. Navoyan came up with a proposal to write the official letter to the Minister of Education and Science of Ukraine to ask her for effective support for solution to the problem with staff costs refunding for Ministry officials, involved into the Project implementation, as well as communicational and other problems that had already arisen at the current stage.

Addressing the problem of the lack of power of Ministry officials for development of EQA criteria and procedures, Mr. Navoyan suggested reallocating the tasks between Project participants. The Ministry of Education and Science of Ukraine should develop the National Framework of Quality Assurance of Cycle 3 programs (doctoral) in Ukraine up to the end of June 2018. This framework aimed at outlining the main principles and policy objectives for effective quality assurance of cycle 3 programmes in Ukraine. Basing on that framework any international QA agency (within the Partnership or outside it) may develop the Draft of External Quality Assurance (EQA) criteria and procedures in line with ESG and Salzburg Principles to be used by Ukrainian universities (KNUTE and KhNUE) for pilot accreditation of Cycle 3 programs, as well as NAQAHE for its institutionalisation and day-to-day work after its official start. In parallel, the involved Ukrainian universities (KNUTE and KhNUE) will develop/update the draft procedures and tools for Internal Quality Assurance (IQA) of doctoral programmes.

Mr. Shevtsov, who is the coordinator of C3QA Project from the Ministry of Education and Science of Ukraine, agreed with this methodology.

Mrs. Prytulska welcomed the suggestion of Mr. Navoyan on the matter of the appeal to the Minister of Education and Science of Ukraine and on the matter of pilot accreditation of participated Ukrainian universities (first of all KNUTE) by international QA agency. She asked Mr. Navoyan to recommend the international QA agency for such an accreditation.

Basing on the analysis of similarities and differences of Ukrainian Educational System in the context of QA with Polish, French and Spanish ones, Mr. Navoyan recommended asking the Catalonia Accreditation Agency (AQU) for pilot accreditation of Ukrainian Cycle 3 programs. He promised to discuss such as scenario within EMT.

Mrs. Shytikova offered collecting the experience of those Erasmus+ projects already implemented in Ukraine. It was stated that National Erasmus Office in Ukraine would assist in cooperation with other project teams and in expertise of the developed drafts by experts of the National Team of Higher Education Reform Experts. Mrs. Shytikova also mentioned the importance for the Ministry of Education and Science of Ukraine to maintain permanent internal dissemination of the training information and to approve the crucial documents related to the Project.

All the participants of the Meeting agreed with the stated above suggestions and made the decision:

- to ask Mr. Navoyan writing the letter to the Minister of Education and Science of Ukraine to ask her for effective support for C3QA Project implementation;
- to update the working group of Ministry of Education and Science of Ukraine and to send the nomination letter to the Coordinator;
- to develop the National Framework of Quality Assurance of Cycle 3 programs in Ukraine by the working group of Ministry of Education and Science of Ukraine up to the end of June 2018;
- to address to EMT for approving involvement into the Project Catalonia Accreditation Agency (AQU) for EQA criteria and procedures development and for the pilot accreditation of Ukrainian Cycle 3 programs, through reallocation of the Project budget line devoted to Ministry of Education and Science of Ukraine;
- to submit all the drafts, developed under the project, to the National Team of Higher Education Reform Experts for expertise.