



Co-funded by the
Erasmus+ Programme
of the European Union



Promoting internationalization of research through establishment and operationalization of Cycle 3 Quality Assurance System in line with the European Integration Agenda / C3QA

Work packages

Work package type and ref.nr	PREPARATION	1-3
Title	Capacity building	
Related assumptions and risks	<p>The key stakeholders are committed to the overall aim of the project</p> <p>There is significant capacity within the consortium to conduct the synopsis and other preparatory activities.</p> <p>Socialist legacy might create some obstacles in the developments.</p>	
Description	<p>Within the preparatory phase the following activities will be carried out: fact-finding on the capacity building for HEIs, respective QA agencies, ministries. A thorough analysis of the legal frameworks of the 4 countries will be done to understand to how better fit into the purposes. Learning from earlier projects will be an asset, thus, an interproject coaching will be conducted to build on already existing experience of VERITAS project. Training kits will be developed and the staff will be trained to undertake the developments. Another preparatory activity is the synopsis of the national policies and procedures regulating the delivery of cycle 3 programs. Based on the synopsis regulatory frameworks will be revised/developed. To support the preparatory phase workshops will be organized to establish a firm platform for discussions, experience exchange and development per se. The major preparatory documents include national frameworks for the 4 countries on QA of cycle 3 programs, institutional level mechanisms. Respective bodies will be established to coordinate the activities. Equipment purchase will ensure the EQA and IQA units in the 4 countries are well-equipped to move on with the tasks.</p>	
Tasks	<p>Fact-finding on the specific contexts to better ensure a fit for purpose</p> <p>Synopsis to identify the gaps</p> <p>Workshops to provide for hands- on developments</p>	
Estimated Start Date M2, Year 1		Estimated End Date M6, Year 1
Lead Organisation	HCERES with subcontracting experts	
Participating Organisation	All	

Work package type and ref.nr	DEVELOPMENT	4
Title	Implementation of the developed EQA and IQA systems for cycle 3 programs	
Related assumptions and risks	<p>Radical change in the HE policies in Armenia, Kazakhstan, Mongolia and Ukraine Political tensions might delay some activities; The socialist legacy of delivering research degrees might conflict with the new one and create resistance; Strong commitment of ANQA, IQAA, Ministry of Education and Science of Ukraine, and MNCEA Strong commitment of key stakeholders and Cycle 3 program providers to be internationally recognized</p>	
Description	Major developments will be piloting of the developed EQA and IQA mechanisms, refinement and adoption by respective governments of the EQA frameworks. Similarly, the HEIs will also adopt their IQA systems. The results will be visible in the external evaluation reports produced by peer reviewers and accreditation decisions	
Tasks	Pilot of the developed EQA and IQA systems Refinement based on the major findings	
Estimated Start Date M1, Year 3		Estimated End Date M11, Year 3
Lead Organisation	ANQA, MNCEA, IQAA, Ukrainian Ministry, YSAFA	
Participating Organisation	All	

Work package type and ref.nr	QUALITY PLAN	5
Title	Quality Control and Monitoring	
Related assumptions and risks	Reports per WP are reflective of the achievements and gaps and provide recommendations for enhancement; Interim reports provide a good background for stocktaking and improvement; Annual monitoring visits reveal the actual state of affairs for each PCI and allows for enhancement.	
Description	Quality control and monitoring of the project implementation will launch from the very beginning of the project. The WP leader is UFAR and at the launch of the project a detailed quality control and monitoring plan, with respective tools and templates will be developed. In principle, it will evolve around the following: At the launch of each WP the lead partner will be asked to submit a detailed plan with respective approaches to implementation. Based on the plans, respective quality assurance tools will be developed. Each WP leader will be asked to submit interim and final reports per WP to ensure effective implementation and timely attendance to the urgency matters. The reports of lead partners for each WP will be incorporated in the yearly report to feed into EACEA intermediate and final report.	
Tasks	Surveys and in-depth interviews; Monitoring visits Face-to-face discussions Reports	
Estimated Start Date M1, Year 1		Estimated End Date M12, Year 3

Lead Organisation	UFAR
Participating Organisation	All

Work package type and ref.nr	DISSEMINATION & EXPLOITATION	6-7
Title	Dissemination and Sustainability	
Related assumptions and risks	<p>The language of the dissemination materials is clear for the target audience</p> <p>All the partners are involved in the dissemination activities</p> <p>Respective ministries and EQAs promote the new IQA and EQA frameworks at the system level</p>	
Description	<p>Involvement of all HE stakeholders, internal (students, academic and administrative staff) and external (government authorities, international partners, QA agencies), is a prerequisite for the project success and longevity. Thus, an aggressive dissemination model will be adopted to ensure the project results have impact at national level in the 4 PCs and beyond. The WP coordinator is UFAR, and the lead partners will be representatives from each PC. The team will develop a detailed dissemination plan at the launch of the project.</p> <p>The main goal and specific objectives, the activities and achievements within the frames of the project and the accumulated know-how will be shared with wider academic communities through a number of dissemination channels that will evolve around project web-site, biannual newsletters, dissemination via local media (newspapers and talk-shows), trainings and workshops, publication of brochures, training kits and guidelines as well as delivery of dissemination conferences at different stages of the project in the 4 PCs.</p> <p>The project web site will be launched to constantly update the stakeholders on the project achievements and with an interactive platform for promoting a dialogue among quality assurance of cycle 3 programs in the 4 PCs. RSS platform will also be applied for subscriptions. Next biannual e-newsletters will be disseminated through list-serves of the consortium members and HEIs of the PCs. Specific dissemination channels include placing the link to the project web-site on the partners' web sites. Regularly updated information will be available to all project partners, target groups, relevant academic and governmental bodies and wider audiences. The achievements of the project will also be widely discussed in the local newspapers and TV channels, awareness raising campaigns. One of the heights of the dissemination campaign will be stakeholders' conferences in PCs, which will bring in about 250 participants each time – local and international. Furthermore, the project consortium will attempt to actively involve all PC HEIs by disseminating project outcomes and inviting them to all project events. Trainings and workshops are another way to raise awareness of the project objectives and achievements. Last, but not least, publications of brochures and Guidelines on Cycle 3 programs QA and implementation methodology, training kit on Cycle 3 programs QA will be made available in 400 hard copies and the soft copy will be uploaded on the project website for broader outreach.</p>	
Tasks	<p>Dissemination plan for the 4 partner countries</p> <p>Web-site</p> <p>Dissemination materials translated in the country languages</p> <p>Conferences to involve broader audiences.</p> <p>Press-releases</p>	
Estimated Start Date M1, Year 1		Estimated End Date (dd- M12, Year 3

Lead Organisation	UFAR
Participating Organisation	All

Work package type and ref.nr	MANAGEMENT	8
Title	Project Management	
Related assumptions and risks	<p>Long standing cooperation between the consortium partners will ensure common understanding on diversity of concepts</p> <p>Good knowledge of E+ guidelines for applications</p> <p>Rich experience of grantholding institution to manage the project financially and technically in line with the legal frameworks of the country and EACEA requirements</p> <p>Strong and well experienced executive management team established at grantolding institution</p> <p>The grant-holder has a rich history of and a strong team for managing similar projects in general</p> <p>The project management is inclusive, which ensures ownership for the project and therefore success.</p>	
Description	<p>The project coordinator is UFAR. It will take care of overall implementation and reporting for the project. To successfully and efficiently implement the project UFAR will establish an executive management team (EMT) with involvement of YSAFA and an EU expert. The EMT will take care of day-to-day management of the project, technical and financial issues as well as keeping track records of all the activities at the overall consortium level.</p> <p>In the entire project a collegial approach to overall project management is applied through a Governing Board, which is composed of the representatives of all the partners and is the main decision-taking body. By applying this approach, a high level of sustainability and local ownership and shared decision taking is ensured. All partners have been previously involved in similar projects and are experienced HE experts.</p> <p>Considering the cross-regional and multi-country consortium, in each country a focal point will be appointed to support the management. The focal point will be handling all the major management issues in support to the EMT activities.</p> <p>At each PCI level, a team responsible for implementation of the project will be established to carry out the daily activities as well as coordinate the developmental activities and respective implementation.</p> <p>Interim financial audit will be undertaken by the coordinator to ensure the accuracy of the documents based on the audit reports. Close to the end of the project, external and financial audit will be organized by the grant holder.</p> <p>The project will launch with the kick-off meeting at UFAR. The focus will be on elaborating the overall project, contract obligations and rights, roles and tasks of each consortium member and project time-frames. Particular focus will be placed on presenting activities in WPs 1-8. Overall, six coordination meetings of the consortium is planned during which, the upcoming plans, refinement of plans, the quality expert reports will be discussed.</p>	
Tasks	<p>Kick-off meeting organization</p> <p>Establishment of project Governing Board</p> <p>6 coordination/monitoring meetings</p> <p>Establishment of project executive management team</p> <p>Development/update of consolidated</p> <p>Project work-plans by WP lead partners</p> <p>Day-to-day management of the project</p> <p>Keeping track records of all the activities: financial and technical.</p>	

Estimated Start Date (dd-mm-yyyy)		Estimated End Date (dd-mm-yyyy)	
Lead Organisation	UFAR, YSAFA		
Participating Organisation	All		