



КИЇВСЬКИЙ НАЦІОНАЛЬНИЙ
ТОРГОВЕЛЬНО-ЕКОНОМІЧНИЙ
УНІВЕРСИТЕТ

REGULATIONS
on Ex-Post Accreditation of Cycle 3 programs at
Kyiv National University of Trade and Economics

Kyiv 2018

General provisions

1. The Regulation on ex-post accreditation of Cycle 3 programs (hereinafter – Regulation) is an integral part of the System of Quality Assurance of Scientific and Educational Activity in Higher Education (System of Quality Management at Kyiv National University of Trade and Economics (hereinafter – SQM KNUTE)). It determines the procedure of ex-post accreditation (hereinafter – accreditation) of Cycle 3 programs in Kyiv National University of Trade and Economics (hereinafter – KNUTE).

2. Accreditation of a Cycle 3 program is an evaluation of a program, as well as KNUTE teaching activities within this program by the following: compliance with the higher education standard; capability to sustain requirements of the standard and achieve the study outcomes declared in a program; achievement of the declared study outcomes.

3. According to the Law of Ukraine “On Higher Education”, the Ministry of Education and Science of Ukraine (executive body in the field of education and science) or other entitled national or foreign accreditation agency may accredit a study programs within the procedure envisaged for accreditation of research lines and specialties.

4. A Cycle 3 program must be accredited according to the Law of Ukraine “On Higher Education”; the Resolution of Cabinet of Ministers of Ukraine No.978 dated 09 August 2001; the Government Decree on License¹ Terms of Educational Activity Providing by Educational Institutions No.1187 dated 30 December 2015; the Order of the Ministry of Education and Science No.689 dated 13 June 2012; this Regulations; and other requirements established by the accreditation agency.

5. A Cycle 3 program must be accredited in the period of completion of PhD students’ study within the program. If necessary, it may be accredited on other dates and at any stage, depending on the goal and methods of accreditation.

6. An expert committee, which is formed by the accrediting body, carries out an expert examination.

7. The decision on accreditation of a Cycle 3 program is made by the accreditation committee or other body of the agency responsible for accreditation. In case of positive decision of such a body an accreditation institution issues a certificate of accreditation of a study programme.

8. Terms and definitions referred to these Regulations are used according to the laws of Ukraine “On Education” and “On Higher Education”.

¹ Licensing is based on the results of ex-evaluation of a Cycle 3 program

Accreditation Procedure

9. Doctoral school provides the training department with the information on Cycle 3 programs expected for accreditation in current academic year at the beginning of each academic year (if necessary). This information is used for development of general plan of licensing and accreditation in KNUTE per academic year.

10. The guarantor of a Cycle 3 program is a person, who responsible for coordinating the process of self-assessment of the program and development of self-assessment report. The latter must be submitted to the training department for revision.

11. The self-assessment report on the accredited Cycle 3 program (hereinafter – self-assessment report) confirms the compliance of academic staff, material and methodological support with the License Terms of Educational Activity Providing by Educational Institutions, as well as with qualitative requirements, set by legislation, mentioned in the para 4 of this Regulations. The report must include the list of comments (prescriptions) of control bodies and complaints of firms and individuals (in case of their existence) on the Cycle 3 program over the period of its implementation and the information about activities on their overcome. Moreover, the Internal System of Quality Assurance of Scientific and Educational Activity in Higher Education must be presented.

12. The training department develops the methodical materials on the content of self-assessment report, consults the Cycle 3 guarantor and the members of a program design team on the matter of its development, introduces it to the Academic Board of KNUTE, prepares it for the rector's approval, submit an application for accreditation to the Ministry of Education and Science of Ukraine or other authorized accreditation agency (hereinafter – accreditation institution).

13. As soon as the application is admitted by accreditation institution, the internal order on the expert committee activities is developed. It arranges the terms of expertise and appoints a persons, responsible for creation of experts' working environment, funding of expertise, etc.

The general term of the expert commission's work directly in a higher educational institution (hereinafter – HEI) should not exceed three days.

Upon completing of the expertise, the expert committee develops the grounded decision on the possibility of accreditation of Cycle 3 program. Once the rector has been informed about this decision, its copy is delivered to the accreditation institution, while another copy is remained in the KNUTE training department and is kept with the copy of accreditation documents.

The expert conclusions are published in the official website of KNUTE on the date the rector is informed about them.

In case of lack of objectivity of expert conclusions or violation of the expertise procedure by the members of expert committee, the training department prepare the application on the matter of re-evaluation to be send on behalf of the KNUTE to the accreditation institution. Another expertise is conducted by another expert committee according to the decision of accreditation institution.

Financial support of accreditation

14. Funding of accreditation procedure is provided at the expense of KNUTE or specified grant contribution under international educational projects (Erasmus+, Twining, and others).