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## **Minutes on the Skype Call with MNCEA partners**

On 03 December, 2018 a skype meeting was held between the MNCEA partners and the C3QA EMT in order to discuss further actions and deliverables in line with the established timeline of activities.

- Mr. Navoyan highlighted the importance of finalizing the EQA standards and guidelines which was supposed to be completed by end of November.

→ As Mr. Batsuuri, MNCEA representative, stated the EQA standards are in their final stages of preparation and should be soon submitted to approval. Consequently, the project EMT and MNCEA partners agreed that the EQA standards and guidelines will be ready till 20<sup>th</sup> December, 2018 so that the Mongolian HEIs could also make use of the templates for the self-assessment reports.

In addition, it was highlighted that the IQA policy manuals for QA of Cycle 3 programs should be also elaborated as soon as possible with the support of MNCEA partners, if necessary.

In fact, the timely submission of both the EQA and IQA documents was seen as a significant contributing factor for the preparation of pilot accreditations so that the HEIs involved have sufficient time to refer to the above mentioned documents in their preparations.

Thus, MNCEA partners stated that the EQA standards would be soon distributed among the other Mongolian partners by cc-ing the project email address as well, and in case necessary modifications and amendments could be integrated in the document on EQA standards.

- Furthermore, the composition of the peer-review panels and dates of the site-visits were discussed as agreed in the Minutes of the Astana conference.

→ In particular, it was mentioned that the site-visits would take place around March or April, 2019 and the peer review panels will have the following composition: 1 local PhD student from the HEI other than the one being reviewed, 1 expert from EU specialized in the field of subject to be reviewed, 1 EU academic expert, 1 or 2 academic experts from partner countries, not from the partner country which is reviewed, 1 representative from the local industry, in case relevant, as well as 2 representatives from the local QA agencies accompanying the experts' panel.

→ As Mr. Navoyan mentioned the participants involved in the peer-review panels would be selected according to their field of expertise and Mongolian partners would be probably involved

in the panels working in Ukraine or Armenia in order to comply with the requirements of distance calculator. It was also emphasized that the site visits will last for 5 days where 1 day would be devoted to each of the 2 Universities involved from the partner country, as well as debriefing days would be allocated before and after the site visits to the Universities.

- Moreover, it was clarified that the staff costs for the 3<sup>rd</sup> reporting period for the MNCEA partners would be paid according to the staff cost documents to be updated and sent by MNCEA partners.

→ Taking into account that although changes have been made in the working group of MNCEA due to job resignation of employees, the latter should be in any case paid for the work already carried out.

- Mr. Navoyan also presented that common decision reached by all the partners at the Astana dissemination conference regarding the cancellation of the Ulaanbaatar conference and its replacement by enlarged peer-review panels for the site-visits.

→ MNCEA partners agreed to the presented decision which is also stipulated per the Minutes of the Astana dissemination conference.

In order to continue its role as country coordinator for the other Mongolian partners involved in the project, i.e. NUM, OU and MoES Mongolia, the MNCEA partners reaffirmed their willingness to further coordinate the relevant activities by the Mongolian partners. It was also mentioned that once the Minutes of the given skype call is validated between the C3QA EMT and MNCEA partners it would distributed among the other Mongolian partners for their ease of reference.